**Kareo Superbills**

After writing notes and BEFORE you sign the note, hit superbill button on the bottom of note. Fill in required info:

* Rendering provider
* Location
* ICD-10 code - On your first superbill, **add favorites** to the list - codes you use, add a star. Must hit **“Add to list”** for it to populate.
* CPT codes - add to favorites **90791** (Initial), **90837** (Individual), **T1014** (Telehealth), **Q3014** (Telehealth). Telehealth visits will have 3 codes, in-office visits will have one.
* Change status to **“Ready to submit” and Save**.
* Sign Note – must sign AFTER creating superbill or you will not be able to create superbill.

On the next superbill with that client and all proceeding superbills, you can hit SALT (Same As Last Time) and the bill will auto populate. Then you can make minor changes as needed.

\*Remember to **create superbill and sign notes** in order to be paid for an insurance visit.

Superbill Video: [Video: Create Superbill - Kareo Help Center](https://helpme.kareo.com/Clinical/Clinical_Videos/Notes/Create_Superbill)

**Kareo Launch Trainings this week - NEW TIMES**: Tuesday 8:30am and Friday 10am to go over a demo of this info and answer questions, you will receive a link via email from "Destiny Champion."